

**Editors' Association of Canada  
Association canadienne des réviseurs**

**Annual General Meeting Minutes**

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Radisson Hotel, Saskatoon  
May 26, 2018



**EDITORS  
RÉVISEURS  
CANADA**

**PRESENT:**

Gael Spivak	President
Julia Cochrane	Vice-President
Breanne MacDonald	Secretary
Anne Louise Mahoney	Past President
Carolyn Brown	Treasurer
Alexandra Peace	Recording Secretary

46 members in person plus 16 members participating online via Zoom.us and 7 members participating by proxy

**Contents**

1. Call to order .....	3
2. Approval of agenda (Appendix A).....	3
3. Approval of minutes from the special online meeting held on October 1, 2016 (Appendix B)3	
4. Approval of minutes from the annual general meeting (AGM) 2017 (Appendix C).....	3
5. Approval of 2017 annual report .....	4
6. Approval of the 2017 auditor’s report (included in the 2017 annual report, as required by law) 4	
7. Financial Report .....	4
8. Motion to allow the NEC greater latitude in setting membership fees each year .....	6
9. Motion to allow student affiliates to attend the AGM each year.....	9
10. Motions from the floor.....	9
11. Appointments and elections.....	10
12. President’s Awards.....	12
13. Presentation of certificates .....	13
14. Adjournment.....	15
Appendix A — Agenda .....	16
Appendix B — October 1, 2016, Minutes .....	17
Appendix C — 2017 Draft AGM minutes .....	21

## 1. Call to order

Gael Spivak called the meeting to order at 4:01 pm and introduced the people at the head table:

from the national executive council

- ◆ Carolyn Brown, treasurer
- ◆ Julia Cochrane, vice-president
- ◆ Gael Spivak, president
- ◆ Breanne MacDonald, secretary
- ◆ Anne Louise Mahoney, past president

and

- ◆ Alexandra Peace, recording secretary

## 2. Approval of agenda (Appendix A)

MOVED by Anne Louise Mahoney

SECONDED by Julia Cochrane

that the members approve the agenda.

Carried.

## 3. Approval of minutes from the special online meeting held on October 1, 2016 (Appendix B)

MOVED by Wendy Barron

SECONDED by Tom Vradenburg

that the members approve the minutes of the special online meeting held on October 1, 2016.

Carried.

## 4. Approval of minutes from the annual general meeting (AGM) 2017 (Appendix C)

MOVED by Jess Shulman

SECONDED by Heather Buzila

that the members approve the minutes of the 2017 annual general meeting.

Carried.

## 5. Approval of 2017 annual report

MOVED by Julia Cochrane  
SECONDED by Tom Vradenburg

that the members approve the 2017 annual report.

Carried.

## 6. Approval of the 2017 auditor's report (included in the 2017 annual report, as required by law)

MOVED by Carolyn Brown  
SECONDED by Claire Wilkshire

that members approve the 2017 auditor's report.

Carried.

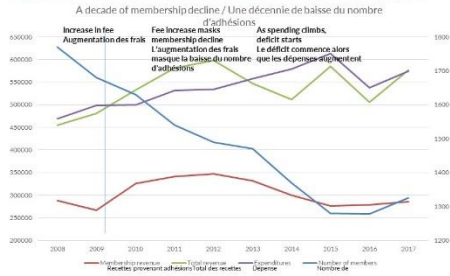
## 7. Financial Report

Carolyn Brown, treasurer, reported on the financial situation.

<b>Financial Situation / Situation financière</b>	
• End of 2013 / fin 2013 – Deficit/déficit: \$11,422	• End of 2017 / fin 2017 – Surplus/Actif net : \$2,500
• End of 2014 / fin 2014 – Deficit/déficit: \$67,368	Current reserves / réserves actuelles : \$30,000
• End of 2015 / fin 2015 – Deficit/déficit: \$27,269	
• End of 2016 / fin 2016 – Deficit/déficit: \$31,516 (including \$24,460 deferred revenue / dont 24 460 \$ de revenus reportés)	

<b>Deficits continue/ Les déficits continuent</b>
• We have ended four years of deficits, but financial situation continues to be fragile – why? / Nous venons de mettre un terme à quatre années de déficits, mais notre situation financière est toujours précaire. Pourquoi?
• Loss of membership / Perte des membres
• Decreasing revenue / Réduction des recettes
• Slow rise in spending / Faible hausse des dépenses

## Reprieve from deficits / Les déficits nous accordent un répit



## What steps should we take? / Quelles mesures devrions-nous prendre?

- As I outlined last year, much of the problem was a loss of employment in our sector (Statistics Canada data). / Comme je l'ai indiqué l'an dernier, une grande partie du problème s'explique par la perte d'emplois dans notre secteur (données de Statistique Canada).
- Employment is now rebounding. / Il y a maintenant une reprise du côté des emplois.
- Our membership numbers have started to rise for the first time in a decade. / Le nombre de membres a commencé à augmenter pour la première fois depuis dix ans.

## What steps should we take? / Quelles mesures devrions-nous prendre?

- But in the last three years, we have been planning for spending higher than revenue. / Au cours des trois dernières années, nous avons prévu dépenser plus que nos recettes.
- We cannot afford to do this any longer. / Nous ne pouvons plus nous le permettre.
- Prepare to hear that we cannot afford to do some activities. / Préparez-vous à entendre que nous n'avons plus les moyens de faire certaines activités.
- Emphasis on continuing to serve members well. / L'important demeure de continuer à bien servir les membres.

## What steps should we take? / Quelles mesures devrions-nous prendre?

- Is the level of fees a deterrent to membership? / Est-ce que le taux des droits d'adhésion a pour effet de décourager les personnes d'adhérer?
- Anecdotal concern that the fee level is difficult for some to afford. / Des observations laissent croire que certaines personnes n'ont pas les moyens de payer ce taux de droits d'adhésion.

## Are fees having an effect on membership? / Est-ce que les droits d'adhésion ont une incidence sur le nombre de membres?



## Are fees having an effect on membership? / Est-ce que les droits d'adhésion ont une incidence sur le nombre de membres?

- This shows classic economic "demand curve." / Cela illustre la « courbe classique de demande ».
- Above \$250, number of members decreases with increase in fee. / Au-dessus de 250 \$, le nombre de membres baisse lorsqu'il y a une augmentation des droits d'adhésion.
- The NEC has been constrained to raise fees by cost of living. / Le CAN se voit contraint d'augmenter les droits d'adhésion en fonction du coût de la vie.
- Motion to change membership procedures to give NEC more latitude / Motion pour modifier les procédures d'adhésion pour accorder au CAN plus de latitude

## 8. Motion to allow the NEC greater latitude in setting membership fees each year

MOVED by Carolyn Brown  
SECONDED by Heather Ebbs

that the current membership procedures regarding annual membership fees (as follows)

- ◆ Annual fees will be raised by the cost of living on March 1 of each year, subject to other terms described here:
  - ◇ The national executive council may increase membership fees by up to 5% once in any calendar year if the council determines that such an increase is necessary and justified.
  - ◇ Any increase of more than 5% in a calendar year (which includes the annual cost-of-living increase) requires the approval of the membership at a national annual general meeting.
  - ◇ Three months' written notice of any change in membership fees will be given.

Be amended as follows:

- ◆ Annual fees \*may be held at current levels or may be changed\* on March 1 of each year, subject to other terms described here:
  - ◇ The national executive council may increase membership fees by up to 5% \*or may decrease fees\* once in any calendar year if the council determines that \*a change in fees\* is necessary and justified. \*Fee changes will be guided by changes in the Consumer Price Index, changes in costs to the association and services offered, and member feedback concerning reasonable levels of fees.\*
  - ◇ Any increase of more than 5% in a calendar year (which includes the annual cost-of-living increase) requires the approval of the membership at a national annual general meeting.
  - ◇ Three months' written notice of any change in membership fees will be given.

The membership discussed this motion with the following questions and concerns:

- ◆ How will the feedback be determined?
  - ◇ From surveys, feedback received by the national executive council, and talk on the member lists and Facebook group.
- ◆ Since the organization must remain financially stable, is the 5% cap on increases necessary?
  - ◇ If it becomes necessary to raise the fees more than this, then the NEC will have to come back to the membership again.

MOVED BY Stan Backs  
SECONDED BY Margaret Shaw

that the motion be amended such that the phrase “by up to 5%” be removed.

The membership continued the discussion on both the first motion to allow the NEC to both increase the fees up to a maximum of 5% and to also decrease the fees and the amendment to the motion that would remove the cap of 5%.

- ◆ Frances Peck, who had made the original motion in 2009, provided some background information to the members. She noted that the original motion was not intended to constrain the NEC, and does not recall that it contained a directive to make the cost-of-living increase each year.
- ◆ Carolyn Brown clarified (in response to a question) that if the amendment did not pass, the NEC would have to come back to the membership to raise the fees above 5%.
- ◆ A greater than 5% increase may be necessary after a number of years of decreases.
- ◆ Inflation has not risen by more than 2.9% annually since 1998 as measured by the Consumer Price Index.

Amendment to the motion: Defeated

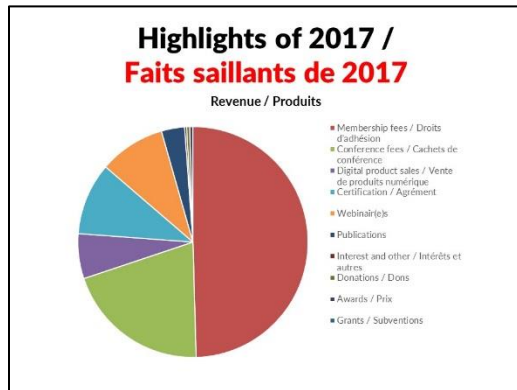
The membership continued the discussion on the original motion, with the following points:

- ◆ How, if not in the motion to increase fees from 2009, did the idea of having to increase the membership fees every year by the cost of living get into the procedures?
  - ◇ No record can be found of the procedure initiated in an AGM, but the procedure has now been voted on at an AGM as part of the new governance changes. Any amendments to that procedure must now be voted on by the membership.
  - ◇ The NEC will investigate the history of how the required cost-of-living membership increase arose and report back to the membership.
  - ◇ Various members remembered the NEC asking the membership to be allowed to make minor increases (up to 5%) each year without having to ask at the AGM each time.
- ◆ How will fees going down help gain more financial security for the organization? Fees seem very reasonable for a professional (for example, living in Toronto).
  - ◇ Extreme events like recessions during which many jobs are lost may need to be addressed.

- ◇ Outside of the bigger cities, members are less likely to be able to afford the fees.
- ◇ Lower fees may cause more people to become members, thus ensuring a greater total revenue.
- ◇ Francophone members may have other organizations that compete for the professional fees.
- ◇ Further anecdotal evidence exists that fees are limiting membership.
- ◆ Are membership fees affecting the rate of people signing up, or could the decrease in membership be attributed to other factors?
  - ◇ Other factors that are affecting joining rates include
    - (i) loss of jobs in the sector
    - (ii) loss of income for members in the sector
    - (iii) prices are going up
  - ◇ Carolyn Brown, treasurer, does not think that a membership fee decrease will be necessary at this point, but a freeze may be.
- ◆ A decrease in fees means a decrease in services. What services will be sacrificed to allow a fee freeze or decrease?
  - ◇ In theory, a fee decrease may mean an increase in revenue, as it may allow more people to join or renew.
- ◆ Members may also have other (increasingly numerous) competing organizations to join: for example, organizations for translators, writers, indexers. Keeping fees low may enable those members to keep renewing.
- ◆ Is there data on the conversion rate of student affiliates to help ascertain whether the fee is a concern?
  - ◇ This one of the avenues that the NEC will consider before making a decision.

Carried.

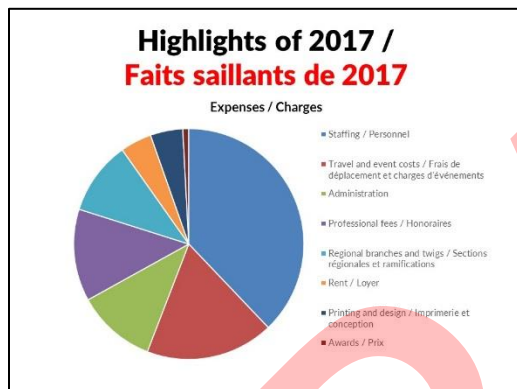




### Highlights of 2017 / Faits saillants de 2017

Revenue / Produits

Membership fees / Droits d'adhésion	\$285,930
Conference fees / Cachets de conférence	117,175
Digital product sales / Vente de produits numérique	36,313
Certification / Agrément	58,399
Webinaire(s)	53,594
Publications	18,836
Interest and other / Intérêts et autres	1,658
Donations / Dons	2,467
Awards / Prix	2,571
Grants / Subventions	0
<b>Total / Totale</b>	<b>\$576,943</b>



### Highlights of 2017 / Faits saillants de 2017

Expenses / Charges

Staffing / Personnel	\$217,563
Travel and event costs / Frais de déplacement et charges d'événements	103,322
Administration	63,804
Professional fees / Honoraires	74,136
Regional branches and twigs / Sections régionales et ramifications	59,252
Rent / Loyer	25,390
Printing and design / Imprimerie et conception	26,174
Awards / Prix	4,800
<b>Total / Totale</b>	<b>\$574,441</b>

## 9. Motion to allow student affiliates to attend the AGM each year

MOVED by Gael Spivak

SECONDED by Heather Buzila

that members allow student affiliates (who are not members) to attend the Editors' Association of Canada (Editors Canada) annual general meeting (AGM) every year, so that the chair does not have to make a formal invitation each year.

Carried

## 10. Motions from the floor

MOVED BY Tom Vradenburg

SECONDED BY Frances Peck and Anita Jenkins

that Heather Ebbs be given honorary life membership.

Carried

Heather Ebbs (attending the meeting online) responded with thanks.

MOVED BY Michelle Boulton

SECONDED BY Beverly Ensom and Elizabeth Macfie

that Moira White be given honorary life membership.

The membership discussed this motion.

- ◆ One director spoke against the motion and announced the number of votes from the NEC on the nomination. The director spoke about the disparity between the two nominations, saying that, in the director's view, over thirty core members met the criteria better than this member.
- ◆ Another director mentioned that the length of service by which members can qualify for honorary life membership may have financial consequences. Members who come into the organization in their twenties and then reach the ability to become life members in their late thirties will not then be paying membership fees and contributing to association revenue.
- ◆ The nominators noted that they followed the policies and procedures, and the nominee should be judged on the current criteria.
- ◆ Another member noted that any changes made to policies and procedures should not be made in the context of one person's nomination.

Frances Peck called the question and was seconded.

Carried.

Moira White (present at the meeting) responded with thanks.

MOVED BY Elizabeth d'Anjou

SECONDED BY Tom Vradenburg

that a vote of thanks be given to the conference committee who have put on this amazing conference.

Carried.

## **11. Appointments and elections**

MOVED by Carolyn Brown

SECONDED by Julia Cochrane

that the members approve Hogg, Shain & Scheck as the auditor for 2018.

Carried.

For the national executive council

Candidates (for 2 years)

- ◆ Berna Ozunal (Editors Toronto)
- ◆ Heather Buzila (Editors Edmonton)
- ◆ Patricia MacDonald (Editors Nova Scotia)
- ◆ Sandra Gravel (Editors Québec)
- ◆ Virginia St-Denis (Editors Ottawa-Gatineau)
- ◆ Wendy Barron (Editors British Columbia)

Anne Louise Mahoney asked for nominations from the floor, three times.

With no nominations from the floor, the list was acclaimed. The following people were elected last year and are in the second year of their term.

- ◆ Anne Louise Mahoney (Editors Ottawa-Gatineau)
- ◆ Breanne MacDonald (Editors Hamilton-Halton)
- ◆ David Johansen (Editors Québec/Atlantic Canada)
- ◆ Gael Spivak (Editors Ottawa-Gatineau)
- ◆ Greg Ioannou (Editors Toronto)
- ◆ Julia Cochrane (Editors Nova Scotia)
- ◆ Tania Cheffins (Editors British Columbia)

We wish to thank the following outgoing members of the national executive council for their time and dedication.

- ◆ Stacey Atkinson (Editors Ottawa-Gatineau)
- ◆ Carolyn Brown (Editors Ottawa-Gatineau)
- ◆ Nancy Foran (Editors Toronto)
- ◆ Lisa Ng (Editors Calgary)

## Committee chairs and national position holders

Awards committee	vacant
Certification steering committee	Jess Shulman (Editors Toronto) Wendy Carroll (Editors Ottawa–Gatineau)
Comité Agrément/Principes	Anne Fonteneau (Réviseurs Québec)
Communications and marketing committee	vacant
Conference committee	Breanne MacDonald (Editors Hamilton-Halton)
The Editor's Weekly	Anna Williams (Editors Edmonton)
Facebook group moderator	Joanne Haskins (Editors Toronto)
Francophone affairs committee	vacant
List monitor	Nancy Wills (Editors Kingston)
Mediator	Suzanne Purkis (Editors Ottawa–Gatineau)
Member services committee	Sara Promislow (Editors Toronto)
Mentorship	Risha Gotlieb (Editors Toronto)
National magazine committee	Jaye Marsh (Editors Toronto) and Brooke Smith (Editors Toronto)
Publications committee	Paula Chiarcos (Editors Kitchener-Waterloo-Guelph) and Jessica Riches (Editors Toronto)
Student relations committee	Mark Grill (Editors British Columbia)
Training and development committee	Tamra Ross (Editors Calgary)
Volunteer management committee	Melissa Venditti

## 12. President's Awards

- ◆ Branch and twig toolkits / Boîtes à outils pour les sections et les ramifications
  - ◇ Stéphanie Robitaille (Editors Ottawa–Gatineau)
  - ◇ Diana Newton (Editors Newfoundland and Labrador)
  - ◇ Jonathan Paterson (Editors Québec)
- ◆ Editing Canadian English e-book / Livre électronique Editing Canada English
  - ◇ Andrea Hatley (Editors Manitoba)
- ◆ Videos and communications / Vidéos et communications
  - ◇ Kaarina Sinclair (Editors Hamilton-Halton)

- ◆ Agreement Template for Editing Services / Contrat type pour les services en révision (version anglaise)
  - ◇ Kaarina Stiff (Editors Ottawa-Gatineau)
- ◆ Promoting French-language editing and helping French-language editors / Promotion de la révision en langue française et aide apportée aux réviseurs francophones
  - ◇ Marie-Christine Payette (Editors Québec)
- ◆ Conference 2017 / Congrès 2017
  - ◇ Marsha Fine (Editors Ottawa-Gatineau)
  - ◇ Suzanne Purkis (Editors Ottawa-Gatineau)
- ◆ Lee d'Anjou Volunteer of the Year Award / Prix Lee d'Anjou – Bénévole de l'année – Nominated and selected for her contribution to the webinar program / Proposée et choisie pour sa contribution au programme des webinaires
  - ◇ Tamra Ross (Editors Calgary)

### 13. Presentation of certificates

#### Programme d'agrément

Réviseurs Canada a le plaisir d'annoncer que 41 personnes ont réussi le plus récent examen d'agrément en révision générale. Elles recevront le titre de réviseur agréé et de réviseure agréée.

Editors Canada is pleased to announce that 41 people passed the general editing test and will receive the title of réviseur agréé et réviseure agréée.

Elizabeth d'Anjou noted that this is the first and only program for editing in French.

Benoit Arsenault

Sarah Béliveau

Jasmine Chabot

Sarah-Audrey Crépin

Cécile Davan

Nathalie Dion

Sylvie Dubord

Élodie Guitteaud

Sylvie Lamothe

Catherine Baudin

Anne-Marie Blanchard

Philippe-Aubert Côté

Lyna Daneau

Martine Dignard

Sandra Dubois-Pageau

Isabelle Ferland

Amélie Hamel

Lucie Leblanc

Rosemonde Legault  
Valérie Myriam Manseau  
Valerie Michaud  
Mélinda Morissette  
Christine Ouellet-Dumont  
David Rancourt  
Julie Roy  
Nancy Semegen  
Karyne St-Onge  
Denise Tousignant  
Kathy Turcotte  
Barbara Vogt

Josée Levesque  
Beverly McLaughlin  
Marie-Soleil Morin  
Silvana Nahman  
Julie Pigeon  
Myriam Raymond-Tremblay  
Lina Scarpellini  
Andrée Sirois  
Anne-Marie Tanguay  
Julie Turcot  
Annie Vaillancourt

#### Certification—Jess Shulman

Editors Canada is pleased to announce that 16 editors have earned new professional certifications. This year, Editors Canada recognizes 12 new certified copy editors and five new certified stylistic editors.

Since the launch of its landmark professional certification program in 2006, Editors Canada has awarded 272 certifications to 123 professional editors.

Thanks to all the volunteers.

#### 2018 Certified Copy Editors

Raina Delisle  
Michael MacLean  
Robin Marwick  
Berna Ozunal (Certified Professional Editor)  
Helena Rummens  
Christina Vasilevski

Claire Fossey  
Amy Haagsma  
Maureen Nicholson  
Solena Rawdah  
Kristina Urquhart  
Florene Ypma

#### 2018 Certified Stylistic Editors

Heather Buzila  
Roma Ilnyckyj  
Lana Okerlund (Certified Professional Editor)

Erin Secord  
Florene Ypma

## 14. Adjournment

MOVED BY Stan Backs  
SECONDED BY Wendy Barron

that the meeting be adjourned.

DRAFT

## Appendix A – Agenda

1. Call to order
2. Approval of agenda (Appendix A)
3. Approval of October 1, 2016 minutes (special online meeting) (Appendix B)
4. Approval of 2017 draft annual general meeting (AGM) minutes (Appendix C)
5. Approval of 2017 annual report (available on the website)
6. Approval of the 2017 auditors' report (included in the 2017 annual report, as required by law)
7. Financial Report
8. Motion to allow the NEC greater latitude in setting membership fees each year
9. Motion to allow student affiliates to attend the AGM each year
10. Motions from the floor
11. Appointments and elections
12. President's Awards
13. Presentation of certificates
14. Other business
15. Adjournment



# Appendix B – October 1, 2016, Minutes

Present:

- ◆ Anne Louise Mahoney, president
- ◆ Breanne MacDonald, secretary
- ◆ Heather Ebbs, parliamentarian
- ◆ Alexandra Peace, recording secretary
- ◆ approximately 60 members

Anne Louise Mahoney, president of Editors Canada, introduced herself, welcomed everyone, and outlined how the meeting would run, including how to ask questions, make comments, vote on motions by poll, and deal with proxies.

## 1. Call to order

Anne Louise Mahoney called the meeting to order at 2.09 pm.

## 2. Approval of agenda

MOVED by Carolyn Brown  
SECONDED by Barb Adamski

that the agenda be approved.

Carried

## 3. Professional Editorial Standards

MOVED by Michelle Boulton  
SECONDED by David Johansen

that Editors Canada adopt Professional Editorial Standards 2016, proposed by the Standards Task Force, to take effect January 1, 2017.

### Discussion

Congratulations to the task force on a job well done.

### Comparative Editing

- The French version of the Editorial Standards includes comparative editing, but the English does not. There are editors who do comparative editing from French into English.
- This is a specialized skill, and thus may not be appropriate for general editorial standards.

- Comparative editing involves comparing the English translation to the French original (if you are an Anglophone editor), and making sure that it is a true translation, and editing the English for clarity and appropriateness. This concept applies to any two languages.

**Carried;** 114 in favour, 0 opposed, 11 abstentions.

#### 4. Term Limits

Previous motion made by Peter Moskos withdrawn (involved a bylaw change, which individual members cannot make).

MOVED by Peter Moskos

SECONDED by Ruth Wilson

that the national executive council prepare a bylaw amendment limiting terms on the national executive council to three terms of two years each for a total of six years, with a two-year gap before a person is eligible to sit on the executive again, for members to vote on at the 2017 annual general meeting.

##### Discussion

The word “consecutive” is in the French version, but not in the English.

Motion amended

MOVED by Peter Moskos

SECONDED by Ruth Wilson

that the national executive council prepare a bylaw amendment limiting terms on the national executive council to three consecutive terms of two years each for a total of six years, with a two-year gap before a person is eligible to sit on the executive again, for members to vote on at the 2017 annual general meeting.

##### Discussion

Reasons for motion

- Are there any other steps to accomplish the end result, such as encouraging greater numbers of people to stand for election and having elections?
- Some people are unwilling to stand for the NEC as they are feeling that new members would not be welcome on the present NEC because of long-standing members. The assumption is that there may be other people feeling the same way.
  - A perception that the positions on the NEC are spoken for may have discouraged people from running.
  - This (the perception) needs to be addressed, but not necessarily by changing the bylaws.
  - There are other ways to solve this problem that are not nearly as restrictive.
- Six years is ample time to contribute to the organization: after that give other people the opportunity to contribute, and if they feel they have more to offer, come back after the two-year hiatus. People who have finished the six years can also continue to contribute by serving on committees or in other capacities.

- Institutional memory may hold boards back: what worked in the past may not work in the present.
  - Institutional memory does not have to stifle new ideas; it could simply be a resource to outline why certain decisions have been made. The decisions can be relooked at with greater knowledge than without knowing why they were made in the first place.
  - Certification steering committee has a log of decisions: reasons for and against, who made them, and when. Certain decisions have been revisited and changed.
- A few people have been on the board for a long time; perhaps time to step aside to make room for newer people to rise from the branch level.

### Succession

- If only three terms are allowed, having someone on the board in a general position, then vice-president, then president, would not allow a term as past president. How would this work?
- Three terms would require someone to step onto the board as vice-president (to then be able to be president and past president within the six years). At present, a person is required to serve on the board for one year before becoming president.
- What happens if a particular position is unable to be filled? If a francophone can't be found to replace a director who has been in the position for three terms, would the position be required to be vacant?

### Board diversity

The length of time a person has been on a board is only one factor. The best decisions are made by a variety of voices: old and new members, in-house and freelance, urban and rural, and so forth. A good nominating committee will find this range of experience.

### History of long-term board members

- It is not common that people have stayed on the executive for over six years; it has only happened a handful of times.
- While true, it should not be a reason not to vote for the motion. The larger picture needs to be considered, not just the current situation.

### Recruitment and retention of members on the NEC

- In 2014, around 80 members were approached, including all the branches and twigs, and the nominating committee still could not fill the slate. A similar situation occurred in 2015, with someone coming on at the last minute and filling the slate. In 2016, almost everyone wanted to stay on, with one self-nomination filling the slate. Rather than people staying on too long, the bigger problem is retention.
- This motion has used up a lot of time and energy, and we should be thinking more about retention.
- Should the processes of finding new members to stand (not only on the NEC, but also on the branches, twigs, and national committees) be examined to see if there is room for improvement? That is, make succession planning a priority.

- If recruitment and retention are the problem, term limits are not the way to solve this. Time spent on discussing this new bylaw might be better spent on how to improve recruitment.

#### Governance best practices

- Many other boards have term limits. There are arguments for and against them that have nothing to do with this particular board or organization.
- Example of another volunteer board (with recruitment and retention issues) that instituted term limits: organization is greatly diminished, with minimal fundraising capabilities and no conference this year.
- An organization is healthier when there are term limits.

NOT Carried; 35 in favour, 94 opposed, 1 abstention.

### 5. Presentation of the Karen Virag Award

Anita Jenkins announced that Nancy Flight is the winner of the inaugural Karen Virag Award. Nancy Flight was unable to be present, and sent a response to be read aloud. She thanked the nominators, West Coast Editorial Associates, and the distinguished judges on the awards committee for the honour.

Nancy will receive the award at the 2017 conference.

### 6. Adjournment

MOVED by Greg Ioannou  
SECONDED by Sylvie Collin  
that the meeting be adjourned.

# Appendix C – 2017 Draft AGM minutes

## PRESENT:

Anne Louise Mahoney	President
Gael Spivak	Vice-President
Breanne MacDonald	Secretary
Greg Ioannou	Past President
Carolyn Brown	Treasurer
Alexandra Peace	Recording Secretary

108 members (including 16 members participating online via Zoom.us)

Presentation by Sandra Gravel of the eight people who passed the inaugural comparative editing test and will receive the title of *révisseure agréée avec attestation en révision comparative*:

Sophie Palotta (received her certificate at the AGM)  
Marie-Gabrielle Blais  
Stéphanie Audet Brazeau  
Geneviève Cloutier  
Chantal Frigon  
Josianne Guillemette  
Pascale Ouimet  
Joëlle Simoneau

Presentation by Anne Brennan of the six people who have earned new professional certifications:

### Certified Proofreaders:

Jennifer Dinsmore  
Amy Haagsma  
Sarah Robins (Certified Professional Editor)  
Emily Youers (Certified Professional Editor)

### Certified Structural Editors

Lana Okerlund (received her certificate at the AGM)  
Florene Ypma (received her certificate at the AGM)

## 1. Call to order

Anne Louise Mahoney called the meeting to order at 3.28 pm.

MOVED by Frances Peck  
SECONDED by Iva Cheung

that Nancy Flight be granted honorary life membership in Editors  
Canada (Appendix A).

Unanimous.

## 2. Approval of agenda (Appendix B)

MOVED by Jess Shulman  
SECONDED by Margaret Shaw

that the members approve the agenda.

Carried

## 3. Approval of 2016 draft annual general meeting (AGM) minutes (Appendix C)

MOVED by Patricia MacDonald  
SECONDED by Tom Vradenburg

that the members approve the 2016 annual general meeting minutes.

Carried

## 4. Approval of the 2016 auditors' report (included in the 2016 annual report, as required by law)

Carolyn Brown, treasurer, reported on the financial situation (Appendix D). Highlights include these points:

- Editors Canada has had deficits of varying levels for the past four years.
- Analysis shows that this is due to declining membership.
- Employment in the sector is steadily decreasing.
- Webinars and the conference contributed significantly to revenues.
- Expenses are mainly for the staff and the quarterly meetings.
- Several improvements have been made to the financial management processes.

MOVED by Carolyn Brown  
SECONDED by Moira White

that members approve the 2016 auditor's report.

Carried

## 5. Approval of the 2016 annual report (available on the Editors Canada website)

MOVED by Bev Ensom  
SECONDED by Elizabeth d'Anjou

that members approve the 2016 Annual Report.

Carried

## 6. Appointments and elections

MOVED by Carolyn Brown  
SECONDED by David Johansen

that the members approve Hogg, Shain & Scheck as the auditor for 2017.

Carried

Greg Ioannou, chair of the nominations committee, explained the process of recruiting candidates for the national executive council. Greg is chair of the committee as past president, joined by Patricia MacDonald, Wendy Barron, Dawn Hunter, and Michele Jean.

Thanks to Marie-Christine Payette, Margaret Shaw, Michelle van der Merwe, and Elizabeth d'Anjou for their time on the executive.

Thanks to the mediator, Michael Benedict, who is stepping down from the position after many years.

### Candidates (for 2 years)

- Anne Louise Mahoney (Editors Ottawa–Gatineau)
- Breanne MacDonald (Editors Hamilton-Halton)
- David Johansen (Editors Québec/Atlantic Canada)
- Gael Spivak (Editors Ottawa–Gatineau)
- Greg Ioannou (Editors Toronto)
- Julia Cochrane (Editors Nova Scotia)
- Lisa Ng (Editors Calgary)
- Tania Cheffins (Editors British Columbia)

Greg Ioannou asked for nominations from the floor, three times.

With no nominations from the floor, the list was acclaimed. The following people were elected last year, and are in the second year of their term.

- Berna Ozunal (Editors Toronto)
- Carolyn Brown (Editors Ottawa–Gatineau)
- Stacey Atkinson (Editors Ottawa–Gatineau)
- Patricia MacDonald (Editors Nova Scotia)

### Committee chairs and national position holders

Awards committee	Tamra Ross (Editors Edmonton)
Certification Steering Committee	Jeanne McKane (Editors Toronto) Wendy Carroll (Editors Ottawa–Gatineau)
Comité Agrément/Principes	Sandra Gravel (Réviseurs Québec/Atlantique)

Communications and marketing committee	Susan Chambers (Editors Toronto)
Conference committee	Michelle Boulton (Editors Saskatchewan)
The Editor's Weekly	Anna Williams (Editors Edmonton)
Facebook group moderator	Joanne Haskins (Editors Toronto)
Francophone affairs committee	Nancy Foran (Editors Toronto) (interim)
List monitor	Nancy Wills (Editors Kingston)
Mediator	Suzanne Purkis (Editors Ottawa-Gatineau)
Member services committee	Sara Promislow (Editors Toronto)
National magazine committee	Carol Harrison (Editors Toronto)
Publications committee	Karin Cather (Editors Toronto)
Student relations committee	Wendy Barron (Editors British Columbia)
Training and development committee	Jaime Miller (interim) and Tamra Ross (interim)
Volunteer management committee	Nancy Foran (Editors Toronto) Christine Albert (Editors Toronto)

## 7. Other business

Michelle Boulton asked about the savings of not having the executive meet at the conference.

The executive paid for their own travel and accommodations to come to the conference, and the next NEC meeting (for Q2, the second quarter) will be online on June 26, 2017.

Gael Spivak offered thanks to Anne Louise Mahoney for her work as the president of Editors Canada.

Margaret Shaw is stepping down because of personal reasons, and has felt privileged to work on the executive.

Nancy Foran asked about a Francophone affairs director.

Greg Ioannou said that the organization will continue to search for someone.

Julia Cochrane wondered when the handover occurs.



Members of the old and new executives will both be invited to the June 26<sup>th</sup> online meeting.

## 8. Motions from the floor

MOVED by Elizabeth d'Anjou  
SECONDED by Nancy Flight

that the conference committee and volunteers be thanked for putting on the conference.

Unanimous

## 9. Adjournment

MOVED by Greg Ioannou  
that the meeting be adjourned.

DRAFT